



For students who have a proposed job offer

Proposed Company offering work in cooperative education

Date..... Month..... Year.....

Subject: Proposed Company offering work in cooperative education

To: Head of Department/Chairman of the Cooperative Education Program

My name is..... Student ID. Number..... School of
Major/Group Major..... GPA Telephone (House /Mobile).....
(Advisor Name)..... I wish to offer the name of the company/organization and position that matches
my major. I have contacted the company concerned and they accept my requested. The details are:

Company/ Organization name..... Business Type.....
Address.....
..... Telephone..... Fax.....
Department/division to perform work..... Position.....
working types (specific tasks/duties that are assigned)
.....
Contact person..... position.....
Department/division to perform work..... Telephone..... to
whom the university should address the application letter to.....
position..... Department/division to perform work.....

Please be consideration and approval

(Sign)..... Students
(.....)

Head of Department/Chairman of the Cooperative Education Program	Dean/Vice Dean of Academic Affairs
<p>Be consideration and agree for</p> <p><input type="checkbox"/> Consideration Approved for the students join the cooperative education because</p> <p>.....</p> <p><input type="checkbox"/> Consideration not approved because.....</p> <p>.....</p> <p>.....</p> <p>...../...../.....</p>	<p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Others.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>...../...../.....</p>

