

Pregnancy Notification Form

Date Month..... Year.....

Subject Pregnancy Notification

To Director of the Office of Human Resource Management

Pursuant to Article 24 of University of the Thai Chamber of Commerce Regulations on Human Resource Management B.E.2552, I hereby notify you of my current pregnancy as follows:

I, (Ms./Mrs.)..... Position.....
Department..... am notifying the university that my current gestational age is..... weeks/months. I enclosed an official medical reference from..... Hospital as a proof of document.

I confirm the statement above is true and correct.

.....

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Notifying person

.....

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Supervisor

<p>For Office of Human Resource Management (as a record)</p> <p>Notification acknowledged by</p> <p>.....</p>

What pregnant women should know according to the Labour Protection Act, **please see overleaf.**

Labour Protection Act (2nd amendment) B.E. 2551 Articles 38, 39, and 39/1 on employing female labours states that:

Article 39 มาตรา ๓๙ Employers shall not ask pregnant employees to do either one of the following works:

- (1) Work with shaking machines or engines
- (2) Mobile work or accompanying vehicle
- (3) Lift, carry on the back, carry with both hands, carry on a shoulder pole, carry on the head, drag, or push anything more than 50 kilogrammes in weight
- (4) Work in a boat/ship
- (5) Other works as stated in the Ministry Regulations

Article 39/1 Employers shall not ask pregnant employees to work between 22.00 Hours and 06.00 Hours, overtime, or on holidays.

In case a pregnant employee works as an executive, or in academic, administration, finance or accountancy, employer may ask the employee to work overtime on weekdays as long as it does not affect the pregnant employee's overall health and provided that the employee's prior consent is given case by case.